



Ministry of Higher and Tertiary Education, Innovation, Science and Technology Development

Kwekwe Polytechnic

No1. Railway Avenue, PO Box 399, Kwekwe, Zimbabwe

Tel: +263 5525 22991-3

Email: infor@kwekwepoly.ac.zw Website: www.kwekwepoly.ac.zw



JANUARY 2025 INTAKE

Full-Time, Block Release and Selected Part Time Courses

APPLICATIONS ARE INVITED FROM SUITABLY QUALIFIED CANDIDATES FOR THE FOLLOWING HEXCO COURSES COVERED AT NATIONAL CERTIFICATE (NC), NATIONAL DIPLOMA (ND) and HIGHER NATIONAL DIPLOMA (HND) LEVEL

DIVISION	DEPARTMENT	COURSE	LEVEL
Engineering	Automotive Engineering	Motor Vehicle Mechanics	NC
		Automobile Electrics & Electronics	NC
		Motor Vehicle Body repair	NC
		Precision Machining	NC
	Civil & Construction	Building Technology	NC
		Plumbing & drain laying	NC
		Quantity Surveying	NC,ND
	Electrical Engineering	Electrical Power	NC,ND (Block release),HND(Block release)
		Instrumentation & Control	NC,ND
		Electronic Communication Systems	NC, ND
		Computer Systems	NC, ND
	Mechanical Engineering	Diesel Plant Fitting	NC
		Fabrication	NC
		Refrigeration	NC
		Machine shop	NC
		Production Engineering	ND (Block release)
		Mechanical Engineering	HND (Block release)

Applied Sciences	Physical Sciences	Metallurgical Assaying	NC, ND, HND
		Industrial Metallurgy	NC, ND, HND
		Laboratory Technology	NC, ND
	Biological Sciences	Food Science	NC
	ICT	Information Technology	NC, ND, HND
Commerce	Management Studies	Office Management	NC, ND, HND
		Human Resources Management	NC, ND, HND
		Sales & Marketing Management	NC, ND, HND
		Purchasing & Supply Management	NC, ND, HND
		Records Management & Information Science	NC, ND, HND
	Finance	Accountancy	NC, ND, HND
		Banking & Finance	NC, ND, HND
Adult and continuing Education	Cosmetology	Hairdressing	NC, ND
		Beauty Therapy	NC, ND
	Clothing	Fashion, clothing & textile	NC, ND
	Tourism & Hospitality	Tourism & hospitality	NC, ND
	Education	Trainer Qualification in education	NC, ND

1.0 Application Process

- Applicants to visit the Kwekwe Polytechnic website www.kwekwepoly.ac.zw and make an on-line application
- Applicants to be considered on a “first come first serve” basis
- Only those facing challenges in making the on-line application can “walk-in” to the campus for assistance
- The application process shall be open from the date of release of this advert until the **25th October 2024**

2.0 Minimum Entry Qualifications

Engineering & Applied Sciences Division

- For all National Certificate (NC) Courses; 5 Ordinary Level Passes including Mathematics, English Language and a relevant Science Subject
- For National Diploma (ND) and Higher National Diploma (HND), applicants must possess the relevant NC and ND respectively

Commerce Division

- For Finance Department, NC, (Accountancy, Banking & Finance), applicants must possess 5 Ordinary Level passes including Mathematics and English Language
- For all courses in the Management Department, Office Management & Records Management and Information Science, NC, Applicants must possess 5 Ordinary Level Passes including English Language
- For National Diploma (ND) and Higher National Diploma (HND), applicants must possess the relevant NC and ND respectively

Adult and Continuing Education

- For National Certificate in Hair dressing and Beauty Therapy, applicants must possess 5 Ordinary Level passes including English Language and a relevant Science Subject.
- For National Certificate in Fashion, Clothing & Textile, Tourism & Hospitality and Creative Art & Designing, applicants must possess 5 Ordinary Level passes including English Language.
- For Certificate Trainer Qualification in Education, applicants must possess a professional qualification
- For Diploma Trainer Qualification in Education, applicants must possess Further Trainer Certificate Qualification in Education or equivalence.

Single Modules at all NC Level Courses

- Applicants without 5 Ordinary Levels can qualify for selected single modules.

3.0 Requirements

- Applicants must have soft copies/images of birth certificate, National ID and academic certificates ready to be uploaded during the on-line application process

4.0 Handling fee

- All applicants shall be required to pay a non-refundable handling fee of **USD\$ 10** through the bank. The proof of payment should be ready for uploading during the on-line application process.

Banking Details

Bank: **ZB**, Account Name: **Kwekwe Polytechnic**: Account number (NOSTRO) **4556-375118-405**.

5.0 For more details and enquiries, visit our website or contact the **Principal, Kwekwe Polytechnic**